

**SERI PHD SCHOLARSHIP IN INTEGRATED BIOLOGY AND MEDICINE
TERMS AND CONDITIONS**

1. Upon award of the SERI PhD Scholarship in Integrate Biology and Medicine (“Scholarship”), the student (“Scholar”) will receive a monthly stipend along with the attendant Central Provident Fund (CPF) contributions for Singapore Citizens, where applicable, pegged to the prevailing employer’s contribution rate set by CPF and a tuition & miscellaneous student fees subsidies.
2. The effective date of the Scholarship for incoming students will be the commencement date of the relevant semester or the actual date of registration, whichever is the later. For existing students who are awarded the Scholarship during their candidature, the effective date of the Scholarship will be from a date as stipulated by the School.
3. The Scholarship is tenable only at Duke-NUS Medical School and the Scholar must undertake research in Eye-related projects under Eye Academic Clinical Programme or Centre for Vision Research faculties and reside in Singapore for the duration of the Scholarship. As full-time students, Scholar are expected to report to their mentors at the School during the period of the Scholarship, except during periods of approved leave.
4. The Scholarship is tenable for one (1) year in the first instance and thereafter may, subject to the Scholar’s satisfactory progress, be renewed each Academic Year at the School’s discretion. The maximum period of the Scholarship is 4 years.
5. The Scholar undertakes to devote his/her full time and energy to his/her studies and to the best of his/her abilities, apply himself/herself to his/her programme of study, to the satisfaction of the School.
6. The Scholar shall, if required by the Signature Research Programme (SRP) Director, assist in teaching/ laboratory supervision/ research duties and other developmental assignments (e.g. conducting tutorials/lab demonstration, preparing teaching materials or developing new experiments for teaching purposes, performing invigilation duties, etc) for up to six (6) hours per week without any remuneration.

If the Scholar wishes to perform teaching/ laboratory supervision/ research duties and other developmental assignments on top of the hours required by the SRP Director, the Scholar is to note that:-

- (i) the total time spent on teaching/ laboratory supervision/ research duties and other developmental assignments shall not exceed 16 hours a week (unless with the prior written approval of the Duke-NUS Department of Graduate Studies);
- (ii) the Scholar shall only be assigned teaching/ laboratory supervision/ research duties and other developmental assignments if the supervisor, SRP programme head and the Director of Graduate Studies are satisfied with his/her progress;
- (iii) the Scholar shall be remunerated for work done in excess of the hours required by the SRP Director at a rate in accordance with the Part-Time Appointment Scheme; any remuneration paid will be subject to tax and Central Provident Fund contributions, levies and donations (for Singapore Citizens, where applicable, in accordance to the Central Provident Fund Act);

(iv) prior written approval from the Duke-NUS Department of Graduate Studies must be obtained.

7. Save as provided for in clause 6 above, the Scholar may not accept employment, regardless if he/she is remunerated, or concurrently hold any other scholarship, fellowship, allowance or other award during the period of the Scholarship, without the prior written approval of the School. In addition, the Scholar cannot change to a programme of study or specialisation different from that stated in his/her offer of admission letter or take up any additional course(s) without the prior written permission of the School.

8. The Scholar will cease to receive the Scholarship:

(i) upon the date of conversion of his/her candidature from full-time to part-time (the Scholar must obtain, by way of written request submitted via the supervisor(s), the written approval of the Vice Dean, Research for such a conversion); or

(ii) where the Scholar successfully completes his/her thesis work including a successful thesis defense/examination and submission of a written thesis as stated on the PhD completion form (signed by thesis committee, Scholar and Director of Graduate Studies); or

(iii) for the period where the Fellow is placed on approved Leave of Absence. For avoidance of doubt, tuition fees subsidy will continue to be awarded as long as the Fellow is liable for tuition fees payment for the semester;

(iv) upon the date of expiry of the tenure of the Scholarship as described in clause 4 above; or

(v) immediately without notice if the Scholar withdraws from or fails to complete his/her research programme, for whatever reason; or

(vi) immediately without notice if the candidature of the Scholar at this School is terminated, for whatever reason.

9. The School reserves the right to terminate the Scholarship:

(i) immediately at any time without notice if the Scholar is found guilty of a disciplinary offence as defined under the National University of Singapore's statutes or breaches any of the terms and conditions herein; or

(ii) immediately at any time without notice if the Scholar's progress is not satisfactory; or

(iii) at any time by giving one month's notice in writing to the Scholar without assigning any reason.

10. The Scholar may terminate the Scholarship by giving the School one month's prior notice in writing.

11. If the Scholarship is suspended or terminated for any reason whatsoever, the Scholar shall only be entitled to the stipend and/or tuition & miscellaneous student fees subsidies up to the date of suspension or termination of the Scholarship. If an excess amount has already been paid to the Scholar, then he/she must immediately refund the excess amount to the School.

12. The School does not provide any additional assistance towards travel or living costs nor does it guarantee employment to the Scholar upon the successful completion of his/her higher degree candidature.

13. The School may at its discretion vary these terms and conditions, or amend or issue additional guidelines with respect to the Scholarship, from time to time with notice. All such guidelines shall be deemed to be part of the terms and conditions of the Scholarship. If the Scholar does not accept such variation, amendment or issuance, he/she is entitled to terminate the Scholarship in accordance with clause 10 above. Where the Scholar continues to accept the monthly stipend and/or the tuition & miscellaneous student fee subsidies after such notification, he/she shall be deemed to have accepted such variation, amendment or issuance.